THE AVOR+ WORKSTATION OF SPS

Increased security and quality when processing information

You want to react quickly and in a targeted manner to market changes with digital information processes, cater individually and promptly to the needs of your customers and communicate efficiently with your business partners. SPS Switzerland Ltd provides you with a state-of-the-art infrastructure and professional services for the digitisation of your business information. This also includes the AVOR+ workstation which was specifically developed for this reason and with which we control the quality-assured processing of your documents with continuous monitoring and verifiable documentation of all process steps.

Your challenge
You want to digitise your incoming mail, physical files or sensitive business documents, for example contracts or personnel dossiers. Here high efficiency and processing security are just as decisive for you as guaranteeing high data quality.

Our solution
For the tracking, the cross check, the customer-specific reporting and the quality assurance of your documents, SPS uses an AVOR+ workstation of the latest generation. This consists of a homologated control PC with touchscreen and a core application with a connection to a central SQL database. The dynamic 2D barcodes for the classification of the processed documents are generated with a specially equipped industrial label printer.

Tailor-made services
Our specialists provide you with individual advice and cooperate with you to define the ideal process for you for retrieving and indexing the documents.

Continuously monitored processing procedure
In the processing procedure the physical documents are first of all indexed according to your requirements. Here a unique document ID is generated for every document and stored in the 2D barcode. This

Your advantages with SPS:

– Tailor-made scope of services – from simple document separation up to complex, customer-specific document indexing

– Flexibly scalable solution with short change processes for expansions and new customer requirements

– Secure and quality-checked provision of data on the sFTP server of SPS

– Completely verifiable processing procedure which fulfils the legal requirements in terms of duties of care and documentation

– Customer-specific reporting and evaluations on the document level

– Professional high-performance infrastructure and processing procedures without own investments or internal development of competence

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barcode is read by the scanner and evaluated. The read contents are delivered to you as an index file.

As standard your documents are classified on the basis of the document type (e.g. contract, invoice). If desired, additional index data (e.g. policy number, order number) can also be stored.

The generated document ID is registered in a central database so that the processing status of the documents can be tracked at all times. This means emergency access and locating documents are also possible during the production phase without considerable delays.

Every document is tracked through the entire processing procedure via several checkpoints. This means we can provide you with a complete processing log – from the retrieval of the physical documents up to the transfer of the quality-assured data on our sFTP server.

Learn more
about our solutions:

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